**PERSON DOING INTERVIEW: DATE:**

**Please provide as much information as you can for the following questions.**

Full Name: Date of Birth:

Phone: Email:

Address: City: State/zip:

Please give a brief explanation of their request:

Has this person received assistance from Echo.Church before? If so, please explain.

Do they currently attend Echo? If so, for how long?

**Discuss these possible next steps with each person asking for assistance.**

* **Connecting them with an Echo Group leader. (Provide Echo Group info for Alpha or another group meeting online).**
* **Refer to outside help (Counseling, Shelter, Food Bank) if needed.** [**City Team**](https://www.cityteam.org/san-jose/)**,** [**Second Harvest**](https://www.shfb.org/get-food/)**, etc.**
* **Provide opportunities to serve on Dream Team and build community.**
* **A follow up contact (phone call, email, visit).**

Please provide any additional notes and follow up plans here:

Echo Compassion subteam this request falls under (medical, childcare, school, church, COVID-19):

Name of person who will be connected to help:

Date person requesting help was connected with person offering help: